

SAN JOSÉ AIRPORT COMMISSION
DRAFT Work Plan for FY 18/19

Attachment A

Items for Briefing and Possible Action in FY 2018-19	Actions	Timeframe
Briefing on Airport capital projects update	Receive update briefing on the status of current Airport projects	August 2018
Review runway incursion mitigation study (formerly the airfield geometric correction study)	Provide briefing and seek Commission comment on the status of the runway mitigation study.	November 2018
Briefing on Southeast Area Study	Briefing on plans for upgrading the southeast area of the Airport	February 2019
Update on the airline lease agreement	Briefing on the status of airline lease agreement discussions	February 2019
Review Airport marketing plan	Briefing and seek Comment on the Airport's marketing plan	February 2019
Presentation of FY 19/20 Airport budget and airline rates and charges	Presentation of proposed FY19/20 Airport budget and airline rates and charges.	May 2019

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Adopt annual Commission work plan for FY 19/20 and annual report for FY 18/19	Adopt Commission annual work plan of objectives for FY 2019/20 and the annual report of Commission actions on objectives for FY 18/19.	May 2019
Elect officers for FY 19/20	Election of Chair and Vice Chair of the Commission for FY 19/20.	May 2019
Review noise reports and community noise concerns	<ol style="list-style-type: none"> 1. Review quarterly and annual noise reports. 2. Hear and discuss community noise concerns 	Noise Report – Quarterly Community Noise Concerns – As Required
Concessions Update	Briefing on the status of concessions changes	As needed
Security Briefing	Briefing on non-sensitive security issues	As needed
Receive air service development update	Receive updates on air services recruitment efforts	As needed
Receive legislative updates	Receive updates on significant legislative developments	As needed

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Receive Transportation Security Administration and Customs and Border Protection updates	Receive status reports on TSA and CBP resources, activities, etc.	As needed
Review of staff reports for City Council	Presentation of selected staff reports to Council not on the Commission work plan to provide the opportunity for Commission comment	As needed
Review of regulatory violations and lease agreement disputes	Review and resolve regulatory violations related to: 1. taxi operations 2. curfew violations 3. lease agreement disputes	As needed
Tour of Airport facilities	Provide pre-meeting tour of Airport facilities	As needed

Proposed FY 18-19 meeting dates:

- August 13, 2018
- November 5, 2018 (*November 12, 2018 is a holiday*)
- February 11, 2019
- May 13, 2019