

SAN JOSÉ AIRPORT COMMISSION
APPROVED Work Plan for FY 19/20

Attachment A

Items for Briefing and Possible Action in FY 2019-20	Actions	Timeframe
Briefing on Airport capital projects update	Receive update briefing on the status of current Airport projects	August 2019
Update on the airline lease	Briefing on the status of airlines signing the lease agreement	August 2019
Airport Master Plan Amendment	Review and seek comment on the proposed amendment to the Airport Master Plan	November 2019 or as needed
Review Airport marketing plan	Briefing and seek comment on the Airport's marketing plan	November 2019 or February 2020
Presentation of FY 20/21 Airport budget and airline rates and charges	Presentation of proposed FY20/21 Airport budget and airline rates and charges.	May 2020
Adopt annual Commission work plan for FY 20/21 and annual report for FY 19/20	Adopt Commission annual work plan of objectives for FY 2020/21 and the annual report of Commission actions on objectives for FY 19/20	May 2020

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Elect officers for FY 20/21	Election of Chair and Vice Chair of the Commission for FY 20/21	May 2020
Review noise reports and community noise concerns	<ol style="list-style-type: none"> 1. Review quarterly and annual noise reports. 2. Hear and discuss community noise concerns 	Noise Report – Quarterly Community Noise Concerns – As Required
Concessions Update	Briefing on the status of concessions changes	As needed
Security Briefing	Briefing on non-sensitive security issues	As needed
Airport land use possibilities	Briefing on plans for the leasing and use of Airport owned-land, including an overview of Guadalupe River Park and Gardens	As needed
Financial Update	Updates on finances and audits for the airport, including items related to lease agreements	As needed

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Receive air service development update	Receive updates on air services recruitment efforts	As needed
Receive legislative updates	Receive updates on significant legislative developments	As needed
Receive Transportation Security Administration and Customs and Border Protection updates	Receive status reports on TSA and CBP resources, activities, etc.	As needed
Review of staff reports for City Council	Presentation of selected staff reports to Council not on the Commission work plan to provide the opportunity for Commission comment	As needed
Receive reports from Commissioners on airport/aviation related meetings	Commissioners to report back to the Commission on airport/aviation related items of interest and relevance to Commission activity	As needed.
Exploration of Reid Hillview's future	Commission to discuss the potential impact to the Airport of the County Action on Reid-Hillview Airport	As needed.

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Review of regulatory violations and lease agreement disputes	Review and resolve regulatory violations related to: 1. taxi operations 2. curfew violations 3. lease agreement disputes	As needed
Orientation/Tour of Airport facilities	Provide pre-meeting tour of Airport facilities for new Commissioners	As needed

Proposed FY 19-20 meeting dates:

- August 12, 2019
- November 4, 2019 (*November 11, 2019 is a holiday*)
- February 10, 2020
- May 11, 2020