

**SAN JOSÉ AIRPORT COMMISSION
Draft Work Plan for FY 2022/2023**

Attachment A

Items for Briefing and Possible Action in FY 2022-2023	Actions	Timeframe
Briefing on Airport capital projects update	Receive update briefing on the status of current Airport projects	November 2022
Guadalupe Gardens Update	Receive an update on Guadalupe Gardens	November 2022
Air Services Update	Receive a briefing on current and future air services	November 2022 and/or February 2023
Marketing Update	Receive a briefing on current and future marketing efforts	November 2022 and/or February 2023
Presentation of FY 2023/24 Airport budget and airline rates and charges	Presentation of proposed FY 2023/24 Airport budget and airline rates and charges.	May 2023
Adopt annual Commission work plan for FY 2023/24 and annual report for FY 2022/23	Adopt Commission annual work plan of objectives for FY 2023/24 and the annual report of Commission actions on objectives for FY 2022/23	May 2023
Elect officers for FY 2023/24	Election of Chair and Vice Chair of the Commission for FY 2023/24	May 2023

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Review noise reports and community noise concerns	<ol style="list-style-type: none"> 1. Review quarterly and annual noise reports. 2. Hear and discuss community noise concerns 	Noise Report – Quarterly Community Noise Concerns – As Required
Concessions Update	Briefing on the status of concessions changes	As needed
Security Briefing	Briefing on non-sensitive security issues	As needed
Airport land use possibilities	Briefing on plans for the leasing and use of Airport owned-land, including an overview of Guadalupe River Park and Gardens	As needed
Financial Update	Updates on finances and audits for the airport, including items related to lease agreements	As needed
Receive air service development update	Receive updates on air services recruitment efforts	As needed

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Receive legislative updates	Receive updates on significant legislative developments	As needed
Receive Transportation Security Administration and Customs and Border Protection updates	Receive status reports on TSA and CBP resources, activities, etc.	As needed
Review of staff reports for City Council	Presentation of selected staff reports to Council not on the Commission work plan to provide the opportunity for Commission comment	As needed
Receive reports from Commissioners on airport/aviation related meetings	Commissioners to report back to the Commission on airport/aviation related items of interest and relevance to Commission activity	As needed.
Update of County’s Plans for Reid Hillview	Commission to discuss the potential impact to the Airport of the County Action on Reid-Hillview Airport	As needed.

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Review of regulatory violations	Review and resolve regulatory violations related to: 1. Ground transportation operations 2. Curfew violations	As needed
Orientation/Tour of Airport facilities	Provide pre-meeting tour of Airport facilities for new Commissioners	As needed

Proposed FY 2022-2023 meeting dates:

- August 8, 2022
- November 14, 2022
- February 13, 2023
- May 8, 2023