

MINETA SAN JOSE INTERNATIONAL AIRPORT

Minutes of the Airport Commission Meeting

MONDAY

SAN JOSE, CALIFORNIA

May 9, 2022

CALL TO ORDER

The Airport Commission of the Mineta San José International Airport (SJC) met for a regular session on Monday, May 9, 2022, at 6:01 p.m. via Zoom.

ATTENDEES

COMMISSIONERS

Dan Connolly, Chair	- Present
Nick Patel	- Absent (excused)
Surjit Bains	- Present
Lisa Marie Smith	- Absent (excused)
Catherine Hendrix	- Present
Robert Hencken	- Present
Joe Head	- Present
Prateek Gupta	- Present

AIRPORT STAFF PRESENT

Judy Ross
Rosalyn Bond
Gene Frazier
Scott Wintner
Kim Hawk
John Tran
Janelle Adams
Magdelina Nodal

COMMISSION SECRETARY/ MANAGER OF STRATEGY & POLICY

Matthew Kazmierczak - Present

COUNCIL LIAISON

Sarah Phu (CM Cohen's Office) - Present

1. CALL TO ORDER & ORDERS OF THE DAY

The meeting was called to order at 6:01 p.m. with six Commissioners in attendance and two absent. *Absent Commissioners: Smith, Patel*

2. PUBLIC RECORD

None.

3. CONSENT CALENDAR

a. Approve the Minutes for February 14, 2022 Regular Meeting

Action: Upon motion by Commissioner Head, seconded by Commissioner Hencken, the regular minutes were approved and the motion passed.

Document Filed: February 14, 2022 Airport Commission Meeting Minutes

4. REPORTS AND INFORMATION ONLY

a. Chair- Chair's Oral Report

Chair Connolly shared his experience at Aircraft Rescue Fire Fighting Facility Station 20 ribbon cutting.

b. Director- Director's Oral Report

Judy Ross provided an update on Guadalupe Gardens homeless encampment and the FAA's site visit. She also briefed the Commission on the terminal expansion and updates on British Airways and Alaska Air.

c. Council Liaison

None.

d. Staff Oral Report

Matthew Kazmierczak reminded Commission to fill out Form 700 and that the August meeting will take place in person due to the Brown Act covid exemptions expiring.

e. Commissioner Reports

Commissioner Hendrix and Head also shared their thoughts on the Aircraft Rescue Fire Fighting Facility Station 20 ribbon cutting.

5. PUBLIC COMMENT

None.

6. NOISE REPORT/COMMUNITY NOISE CONCERNS

John Tran presented the quarterly report on noise.

Document Filed: [Noise Report Q1](#)

7. NEW BUSINESS

a. Rates and Charges

Kim Hawk presented a PowerPoint on the FY22 estimated results including the budget, forecast and growth and FY23 projections.

b. DBE Goals

Sarah Mee with GCAP and Magdalena Nodal shared a draft of the proposed 3-year DBE goal for FY23-25. The Stakeholder Meeting will be on May 31, 2022 at 2:30pm in the Boeing Conference Room.

Action: Upon motion by Commissioner Head, seconded by Commissioner Hendrix, the motion to accept the process of DBE goal setting to Council was passed, 6-0, 2 absent.

c. Election of Officers

Commissioner Hencken nominated Dan Connolly as Chair and Joe Head as Vice Chair.

Action: Upon motion by Commissioner Hencken, seconded by Commissioner Hendrix, the motion passed, 6-0, 2 absent.

d. Annual Commission Workplan

Action: Upon motion by Commissioner Hencken, seconded by Commissioner Hendrix, the motion to accept the Annual Commission Workplan passed, 6-0, 2 absent.

Document Filed: [Annual Commission Workplan](#)

e. Legislative Update

Mr. Kazmierczak gave an update on current Federal and State issues, including Airport Improvement Programs and the CDC mask mandate for airports.

f. Annual Commission Report for FY22

Action: Upon motion by Commissioner Hendrix, seconded by Commissioner Head, the motion to accept the Annual Commission Workplan passed, 6-0, 2 absent.

Document Filed: [Annual Commission Workplan](#)

9. MEETING SCHEDULE AND AGENDA ITEMS

The next meeting will be held on Monday, August 8, 2022.

10. ADJOURNMENT

The meeting concluded at 7:01 pm.

ATTEST:

Dan Connolly
Chairperson

Matthew Kazmierczak
Commission Secretary