

MINETA SAN JOSE INTERNATIONAL AIRPORT

Minutes of the Airport Commission Meeting

MONDAY

SAN JOSE, CALIFORNIA

May 10, 2021

CALL TO ORDER

The Airport Commission of the Mineta San José International Airport (SJC) met for a regular session on Monday, May 10, at 6:00 p.m. via Zoom Conference.

ATTENDEES

COMMISSIONERS

Dan Connolly, Chair	- Present
Ken Pyle, Vice-Chair	- Present
Julie Matsushima	- Absent (Excused)
Surjit Bains	- Present
Ron Blake	- Present
Catherine Hendrix	- Present
Robert Hencken	- Present
Joe Head	- Present
Prateek Gupta	- Absent (Excused)
Nick Patel	- Present

AIRPORT STAFF PRESENT

Judy Ross
Bob Lockhart
Scott Wintner
Drew Niemeyer
Gene Frazier
Kim Hawk
Keonnis Taylor
Ryan Sheelen
Adam Quartarolo
Ian Hogg
Janelle Adams

COMMISSION SECRETARY/ MANAGER OF STRATEGY & POLICY

Matthew Kazmierczak - Present

COUNCIL LIAISON

David Cohen - Absent
Marlee Smith - Present

1. CALL TO ORDER & ORDERS OF THE DAY

The meeting was called to order at 6:00 p.m. with eight Commissioners in attendance and two absent (Matsushima, Gupta).

2. PUBLIC RECORD

Letter from the Santa Clara Valley Audubon Society and Sierra Club Loma Prieta Chapter - Letter

Letter from Ken Pyle - [Letter](#)

3. CONSENT CALENDAR

a. Approve the Minutes for the February 8, 2021 Regular Meeting

Action: Upon motion by Commissioner Bains, seconded by Commissioner Head, the regular minutes were approved and the motion passed (7-1 abstain, Gupta)

Document Filed: February 8, 2021 Airport Commission Meeting Minutes

4. REPORTS AND INFORMATION ONLY

a. Chair- Chair's Oral Report

Chair Connolly thanked Commissioner Matsushima and Commissioner Blake for their eight years of service. Chair provided an update on the triennial emergency exercise.

b. Director- Director's Oral Report

Assistant Director of Aviation, Judy Ross introduced the new Deputy of Director of Facilities, Gene Frazier. Ms. Ross provided an update on passenger traffic and food and beverage offerings at SJC.

c. Council Liaison

Marlee Smith from Councilmember Cohen's office shared her experience at the full-scale exercise.

d. Staff Oral Report

Matthew Kazmierczak notified Commissioners that the FY21/22 Workplan on item VIII will include today's agenda items in order to meet deadline.

e. Commissioner Reports

Commissioner Pyle also shared his experience at the full-scale exercise.

5. PUBLIC COMMENT

Public Comment: Guilianna Pendleton, Jennifer L, Prince.

6. NOISE REPORT/COMMUNITY NOISE CONCERNS

a. Noise Reports: Monthly Noise Summary

Adam Quartarolo presented the quarterly report on noise and noise complaints by city.

Noise Report

b. Presentation by the FAA on Proposed Modification to the BRIXX Arrival Procedure

Joseph Bert from the FAA explained changes to arrivals over Santa Cruz Mountains to approach San José Airport for landing from the south during normal north flow operations. Marina Landis from the FAA announced a virtual workshop that will be available to the public this summer.

Presentation

c. Other Community Noise Concerns

Public Comment: Jennifer L, Jennifer Sunnyale, Mary Jo Fremont, Darlene Yaplee, Mark Shull, Cheryl Poland

7. OLD BUSINESS

None

8. NEW BUSINESS

a. Election of Officers

Motion: To reelect Commissioner Connolly as Chair and Commissioner Pyle as Vice Chair.

Upon motion by Commissioner Hendrix, seconded by Commissioner Hencken, the motion passes.

b. FY21/22 Workplan

Upon motion to accept Workplan by Commissioner Pyle, seconded by Commissioner Bains, the motion passes.

FY21/22 Workplan- DRAFT

c. Rates and Charges

Kim Hawk reviewed FY22 savings, refund cash flow savings, charges to landing fees and terminal rate changes and how it compares to surrounding airports.

d. Clear Channel Billboards

Deferred to August 2021 meeting.

e. Crane Policy Update

Ryan Sheelen gave an update on crane height guidance study, the construction crane fee program and its timeline.

f. Legislative Update

Matthew Kazmierczak updated Commission on the American Rescue Plan Act, infrastructure plan, REAL ID and PFAS.

Legislative Update

g. FY20/21 Report

Staff will be making a change to the “Clear Channel” item in the report.

Upon motion by Commissioner Hencken, seconded by Commissioner Head, the motion passes.

FY20/21 Report

9. MEETING SCHEDULE AND AGENDA ITEMS

The next meeting will be held on Monday, August 9, 2021.

10. ADJOURNMENT

The meeting concluded at 8:11 pm.

ATTEST:

Dan Connolly
Chairperson

Matthew Kazmierczak
Commission Secretary