

# MINETA SAN JOSE INTERNATIONAL AIRPORT

## Minutes of the Airport Commission Meeting

**MONDAY**

**SAN JOSE, CALIFORNIA**

**February 8, 2021**

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### **CALL TO ORDER**

The Airport Commission of the Mineta San José International Airport (SJC) met for a regular session on Monday, February 8, at 6:00 p.m. via Zoom Conference.

### **ATTENDEES**

#### **COMMISSIONERS**

Dan Connolly, Chair	- Present
Ken Pyle, Vice-Chair	- Present
Julie Matsushima	- Present
Surjit Bains	- Present
Ron Blake	- Present
Catherine Hendrix	- Present
Robert Hencken	- Present
Joe Head	- Present
Allison Stember	- Absent

#### **AIRPORT STAFF PRESENT**

John Aitken  
Judy Ross  
Bob Lockhart  
Scott Wintner  
Drew Niemeyer  
Mark Kiehl  
Keonnis Taylor  
Ryan Sheelen  
Adam Quartarolo  
Janelle Adams

#### **COMMISSION SECRETARY/ MANAGER OF STRATEGY & POLICY**

Matthew Kazmierczak - Present

#### **COUNCIL LIAISON**

David Cohen - Present

**1. CALL TO ORDER & ORDERS OF THE DAY**

The meeting was called to order at 6:00 p.m. with eight Commissioners in attendance and one absent.

**2. PUBLIC RECORD**

None.

**3. CONSENT CALENDAR**

**a. Approve the Minutes for the November 9, 2020 Regular Meeting**

**Action:** Commissioner Hendrix pointed out a correction to the word “to” in Section 4d. Upon motion by Commissioner Hencken, seconded by Commissioner Head, the regular minutes were approved and the motion passed.

Document Filed: November 9, 2020 Airport Commission Meeting Minutes

**4. REPORTS AND INFORMATION ONLY**

**a. Chair- Chair’s Oral Report**

Chair Connolly shared his observation on the construction progress of Fire Station 20.

**b. Director- Director’s Oral Report**

Director of Aviation, John Aitken provided an update on COVID-19 including passenger traffic, onsite testing for COVID-19, concessions waiver and CARES funding.

**c. Council Liaison**

Councilmember Cohen introduced himself and his assistant, Marlee Smith from District 4.

**d. Staff Oral Report**

Matthew Kazmierczak notified Commissioners that SJC received its GBAC certification, which is the first Airport in California to receive this honor. He reminded Commissioners to complete their Form 700. He also notified the Commission that the Airport is in the middle of the bid process for a parking and roadway project to improve Airport accessibility.

**e. Commissioner Reports**

Commissioner Pyle and Hendrix provided their opinion on 5G networks and radio frequencies.

**5. PUBLIC COMMENT**

None

**6. NOISE REPORT/COMMUNITY NOISE CONCERNS**

Adam Quartarolo presented the quarterly report on noise including an 90% decrease in complaints due to COVID 19.

**7. OLD BUSINESS**

None

**8. NEW BUSINESS**

**a. Crane Policy Update**

Ryan Sheelen updated Commission on latest findings on crane height study. This item will be presented at the Community & Economic Development Committee and at City Council than the crane height guidance will be implemented. The Airport is working with community developers, airlines and the FAA on these procedures.

**b. Air Service Update**

Mark Kiehl presented a PowerPoint on SJC and U.S. passenger trends indicating that SJC has had lower passenger traffic due to lack of business travel and local stay at home orders.

**c. Marketing Update**

Scott Wintner discussed the latest marketing campaigns and introduced the new Public Information Manager.

**d. Legislative Update**

Matthew Kazmierczak gave an update on current Federal and State issues including the recently passed Consolidated Appropriations Act of 2021 and the proposed coronavirus relief bill.

Document Filed: [Legislative Update](#)

**9. MEETING SCHEDULE AND AGENDA ITEMS**

The next meeting will be held on Monday, May 10, 2021.

**10. ADJOURNMENT**

The meeting concluded at 7:22 pm.

ATTEST:

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**Dan Connolly**  
Chairperson

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**Matthew Kazmierczak**  
Commission Secretary