

**Minutes of the Airport Commission Meeting**

**MONDAY**

**SAN JOSE, CALIFORNIA**

**MAY 12, 2025**

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**CALL TO ORDER**

The Airport Commission of the San José Mineta International Airport (SJC) met for a regular session on Monday, May 12, 2025 at 6:04PM in the Boeing/ McDonnell Douglas Conference Rooms at 1701 Airport Boulevard, Suite B1130, San Jose, CA 95110 with a Zoom option for listening.

**ATTENDEES**

**COMMISSIONERS**

Joe Head, Chair	- Present
Surjit Bains	- Absent (unexcused)
Mike Campbell	- Present
Robert Hencken	- Present
Catherine Hendrix	- Present
Manoj Kumar	- Present
John Leipelt	- Present
Nick Patel, Vice Chair	- Present
Greg Richardson	- Present
Magnolia Segol	- Absent (unexcused)
Jasvinder Sohal	- Present

**AIRPORT STAFF PRESENT**

Drake Beaton  
Magdalena Nodal  
Denise Miller  
Kim Hawk  
Andrea Maestre  
Roselyn Bond  
John Tran  
Fai Ali  
Scott Wintner  
Julie Jarratt  
Mookie Patel

**COMMISSION SECRETARY/  
DIVISION MANAGER, DIRECTOR'S  
OFFICE**

Matthew Kazmierczak

**COUNCIL LIAISON**

Joey Mauro from CM Mulcahy's office

1. **CALL TO ORDER & ORDERS OF THE DAY**

The meeting was called to order at 6:04PM by Chair Head with nine Commissioners in attendance and two absent. **Absent Commissioners: Bains and Segol**

a. Commission accepted the agenda and orders of the day

2. **PUBLIC RECORD**

None

3. **CONSENT CALENDAR**

**Motion:** to approve the Minutes for the Regular Meeting of February 10, 2025 and the Special Meeting of March 5, 2025

**Action:** Upon motion by Commissioner Hencken, and seconded by Commissioner Hendrix, the minutes were approved and the motion passed unanimously, 9-0

Document filed:

Regular meeting - [February 10, 2025](#)

Special meeting – [March 5, 2025](#)

4. **REPORTS AND INFORMATION ONLY**

**A. Chair - Chair's Oral Report**

Chair Head provided report

**B. Director - Director's Oral Report**

Mookie Patel, Director of Aviation, provided report

**C. Council Liaison**

Joey Mauro from Councilmember Mulcahy's office was in attendance

**D. Staff Oral Report**

Matthew Kazmierczak provided report

## **E. Commissioner Reports**

Commissioner Catherine Hendrix and Chair Joe Head were presented with plaques commemorating their service on the Commission.

## **5. PUBLIC COMMENT**

None

## **6. NOISE REPORT/COMMUNITY NOISE CONCERNS**

A. Noise Reports: Monthly Noise Summary  
John Tran, Noise and General Aviation Supervisor, presented the quarterly noise report.

Document Filed: [Noise Report](#)

B. Other Community Noise Concerns  
None

## **7. BUSINESS**

### **A. Airport Disadvantaged Business Enterprise 3-year goal setting process**

Magdalena Nodal, Senior Analyst, presented

### **B. Airline Rates and Charges**

Kim Hawk, Deputy Director Finance, presented

### **C. Retail Concession Update**

Drake Beaton, Division Manager Finance, presented

### **D. Election of Officers (Chair and Vice Chair)**

**Motion** to elect Nick Patel as Chair for FY2026

**Action:** Upon motion by Commissioner Hencken, and seconded by Commissioner Sohal, the motion to elect new Chair passed unanimously, 9-0

**Motion** to elect Robert Hencken as Vice Chair for FY2026

**Action:** Upon motion by Commissioner Patel, and seconded by Commissioner Campbell, the motion to elect new Vice Chair passed unanimously, 9-0

**E. Annual Commission [Work Plan for FY2026](#)**

Matthew Kazmierczak presented the work plan for FY2026

**Motion** to accept the proposed work plan for FY2026

**Action:** Upon motion by Commissioner Richardson, and seconded by Commissioner Hencken the motion passed unanimously, 9-0

Public Comment: Doug Rice

**F. Legislative Update**

Matthew Kazmierczak provided the Legislative update

**G. Annual Commission [Report for FY2025](#)**

Matthew Kazmierczak presented the annual report for FY2025

**Motion** to accept the FY2025 annual report

**Action:** Upon motion by Commissioner Hendrix, and seconded by Commissioner Kumar, the motion was passed unanimously, 9-0

**8. MEETING SCHEDULE AND AGENDA ITEMS**

The next regular meeting will be held on Monday, August 11, 2025 at 6:00 p.m.

Topic items (tentatively) include:

- *Capital Update*
- *Legislative Update*
- *Quarterly Noise Report*
- *Community Noise Concerns*

**9. ADJOURNMENT**

The meeting concluded at 7:40PM

ATTEST:

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**Nick Patel**  
Chairperson

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**Matthew Kazmierczak**  
Commission Secretary

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