

Minutes of the Airport Commission Meeting

MONDAY

SAN JOSE, CALIFORNIA

AUGUST 14, 2023

CALL TO ORDER

The Airport Commission of the Mineta San José International Airport (SJC) met for a regular session on Monday August 14, 2023 at 6:00 p.m. in the Boeing/ McDonnell Douglas Conference Rooms at 1701 Airport Boulevard, Suite B1130, San Jose, CA 95110 with a Zoom option.

ATTENDEES

COMMISSIONERS

Joe Head, Chair	- Present
Nick Patel, Vice-Chair	- Present
Mike Campbell	- Present
Robert Hencken	- Present
Catherine Hendrix	- Present
John Leipelt	- Present
Greg Richardson	- Present

AIRPORT STAFF PRESENT

Kim Hawk
Roselyn Bond
Rebekah Bray
Scott Wintner
Judy Ross
Denise Miller
Fai Ali
Megan Kennedy
Drake Beaton

**COMMISSION SECRETARY/
DIVISION MANAGER, DIRECTOR'S
OFFICE**

Matthew Kazmierczak - Present

COUNCIL LIAISON

David Cohen - Present
Marlee Smith

1. CALL TO ORDER & ORDERS OF THE DAY

The meeting was called to order at 6:00 p.m. by Chair Head with seven Commissioners in attendance and zero absent.

a. Commission accepted the agenda and orders of the day

2. PUBLIC RECORD

None

3. CONSENT CALENDAR

a. Approve the Minutes for May 8, 2023 Regular Meeting

Action: Upon motion by Commissioner Hendrix, seconded by Commissioner Patel, the regular minutes were approved and the motion passed unanimously.

Document Filed: [May 8, 2023 Airport Commission meeting minutes](#)

4. REPORTS AND INFORMATION ONLY

a. Chair - Chair's Oral Report

Chair Head introduced the three new Commissioners

b. Director - Director's Oral Report

Judy Ross provided an update on the status of the strike with plans in place for continuous operation of the Airport. Judy also provided an update on passenger volume.

c. Council Liaison

Councilmember Cohen welcomed new Commission members and thanked Airport staff in the room for their strike contingency planning.

d. Staff Oral Report

Matthew Kazmierczak provided an update on the previous Commission action on the proposed amendment by the Santa Clara County's Airport Land Use Commission (ALUC).

Matthew also reminded the new Commissioners to complete the Form 700.

Matthew also mentioned that the Workplan will go to the T & E Committee on 9/11.

e. Commissioner Reports

None

5. PUBLIC COMMENT

Public comment received from Doug Rice

6. NOISE REPORT/COMMUNITY NOISE CONCERNS

Matthew Kazmierczak presented the quarterly noise report.

Document Filed: [Noise Report](#)

7. NEW BUSINESS

a. Capital Projects Update

Fai Ali, Deputy Director, Planning and Development, provided an update on current and future Capital Projects

b. Concession Update

Rebekah Bray, Principal Property Manager and Megan Kennedy, Senior Property Manager, provided concession program updates

c. Hotel Update

Drake Beaton, Division Manager Finance and Administration, provided update

d. General Aviation Aeronautical Services RFP (former HP Hangar)

Drake Beaton, Division Manager Finance and Administration, provided update

e. Legislative Update

Matthew Kazmierczak, Division Manager Director's Office, provided Federal and State Legislative update.

Public Comment: received from Doug Rice

8. MEETING SCHEDULE AND AGENDA ITEMS

The next meeting will be held on Monday, November 13, 2023 at 6:00 p.m.

Topic items (tentatively) include:

- Marketing Update
- Legislative Update

- Quarterly Noise Report
- Community Noise Concerns

9. ADJOURNMENT

The meeting concluded at 7:58 p.m.

ATTEST:

Joe Head
Chairperson

Matthew Kazmierczak
Commission Secretary