

# MINETA SAN JOSE INTERNATIONAL AIRPORT

## Minutes of the Airport Commission Meeting

**MONDAY**

**SAN JOSE, CALIFORNIA**

**August 8, 2022**

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### **CALL TO ORDER**

The Airport Commission of the Mineta San José International Airport (SJC) met for a regular session on Monday, August 8, 2022, at 6:00 p.m. via Zoom.

### **ATTENDEES**

#### **COMMISSIONERS**

Dan Connolly, Chair	- Present
Joe Head, Vice-Chair	- Present
Nick Patel	- Present
Surjit Bains	- Present
Lisa Marie Smith	- Absent (unexcused)
Catherine Hendrix	- Present
Robert Hencken	- Present
Prateek Gupta	- Absent (unexcused)

#### **AIRPORT STAFF PRESENT**

Judy Ross  
Rosalyn Bond  
Gene Frazier  
Scott Wintner  
Ian Hogg  
Ashwin Naidu  
John Tran  
Janelle Adams

#### **COMMISSION SECRETARY/ MANAGER OF STRATEGY & POLICY**

Matthew Kazmierczak - Present

#### **COUNCIL LIAISON**

Allie Hughes (CM Cohen's Office) - Present

**1. CALL TO ORDER & ORDERS OF THE DAY**

The meeting was called to order at 6:00 p.m. with six Commissioners in attendance and two absent. *Absent Commissioners: Smith, Gupta*

**Motion:** Adopt findings to incorporate the Governor's proclaimed COVID state of emergency to allow the Airport Commission to hold public meetings solely by teleconference or otherwise electronically pursuant to Government Code Section 54953(e), because state or local officials have recommended measures to promote social distancing and/or meeting in person would present imminent risks to the health and safety, as further described in the staff memorandum.

**Action:** Upon motion by Commissioner Connolly, seconded by Commissioner Hencken, the motion passes unanimously.

**2. PUBLIC RECORD**

Public Letter to the Commission from Douglas Rice

Document Filed: Letter

**3. CONSENT CALENDAR**

**a. Approve the Minutes for May 9, 2022 Regular Meeting**

**Action:** Upon motion by Commissioner Head, seconded by Commissioner Hendrix, the regular minutes were approved and the motion passed. (5-1 abstain- 2 absent)

Document Filed: May 9, 2022 Airport Commission Meeting Minutes

**4. REPORTS AND INFORMATION ONLY**

**a. Chair- Chair's Oral Report**

Chair Connolly shared his experience at the Norman Mineta Memorial Service.

**b. Director- Director's Oral Report**

Judy Ross announced the new Deputy Director of Operations, Rosalyn Bond and the Interim Deputy Director of Planning and Development, Ashwin Naidu. She provided an update on passenger growth in 2022, the new air service and the Guadalupe Gardens abatement.

**c. Council Liaison**

Allie Hughes from Councilmember Cohen's office introduced herself as the new Policy Director.

**d. Staff Oral Report**

Matthew Kazmierczak notified the Commission that the Workplan is on the agenda for the August City Council Transportation and Environment Committee and that the City Council will resume in person meetings in August.

**e. Commissioner Reports**

Chair Connolly asked Commissioners to encourage their Councilmembers to fill the three Airport Commissioner vacancies.

**5. PUBLIC COMMENT**

Paul Soto

**6. NOISE REPORT/COMMUNITY NOISE CONCERNS**

John Tran presented the quarterly report on noise.

Document Filed: Noise Report

Public Comment: Margee Wheeler

**7. NEW BUSINESS**

**a. Capital Projects Update**

Ashwin Naidu presented on the upcoming capital projects including the Facilities Building, ADA Upgrades and Taxiway Victor project.

**b. Diversity, Equity, and Inclusion Steering Group**

Matthew Kazmierczak announced the Airport's latest steering group on Diversity, Equity and Inclusion.

**c. Legislative Update**

Mr. Kazmierczak reviewed the latest on Airport Terminal Grants, Appropriations, Firefighting Foam Alternatives and the FAA Administrator.

Document Filed: Legislative Update

**8. MEETING SCHEDULE AND AGENDA ITEMS**

The next meeting will be held on Monday, November 14, 2022.

**9. ADJOURNMENT**

The meeting concluded at 7:00pm.

ATTEST:

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**Dan Connolly**  
Chairperson

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**Matthew Kazmierczak**  
Commission Secretary