

MINETA SAN JOSE INTERNATIONAL AIRPORT

Minutes of the Airport Commission Meeting

MONDAY

SAN JOSE, CALIFORNIA

August 10, 2020

CALL TO ORDER

The Airport Commission of the Mineta San José International Airport (SJC) met for a regular session on Monday, August 10, at 6:00 p.m. via Zoom Conference.

ATTENDEES

COMMISSIONERS

Dan Connolly, Chair	- Present
Ken Pyle, Vice-Chair	- Present
Julie Matsushima	- Present
Surjit Bains	- Present
Ron Blake	- Present
Catherine Hendrix	- Present
Robert Hencken	- Present
Joe Head	- Present
Allison Stember	- Present

AIRPORT STAFF PRESENT

John Aitken
Judy Ross
Bob Lockhart
Kim Hawk
Drew Niemeyer
Mark Kiehl
Curt Eikerman
Ashwin Naidu
Adam Quartarolo
Janelle Adams
Cary Greene

COMMISSION SECRETARY/ MANAGER OF STRATEGY & POLICY

Matthew Kazmierczak - Present

COUNCIL LIAISON

Raul Peralez - Present

1. CALL TO ORDER & ORDERS OF THE DAY

The meeting was called to order at 6:00 p.m. with nine Commissioners in attendance.

2. PUBLIC RECORD

None.

3. CONSENT CALENDAR

a. Approve the Minutes for February 10, 2020 Regular Meeting

Action: Upon motion by Commissioner Hencken, seconded by Commissioner Pyle, the regular minutes were approved and the motion passed.

Document Filed: February 10, 2020 Airport Commission Meeting Minutes

b. Approve the Minutes for February 10, 2020 Special Meeting

Action: Upon motion by Commissioner Hencken, seconded by Commissioner Pyle, the regular minutes were approved and the motion passed.

Document Filed: February 10, 2020 Airport Commission Special Meeting Minutes

4. REPORTS AND INFORMATION ONLY

a. Chair- Chair's Oral Report

Chair Connolly welcomed the Commissioners back since the last meeting in February 2020.

b. Director- Director's Oral Report

Director of Aviation, John Aitken provided an update on COVID-19 including passenger and employee safety, City Council items and airline and concessions support.

c. Council Liaison

None.

d. Staff Oral Report

None.

e. Commissioner Reports

Staff announced the resignation of Commissioner Chaidez.

5. PUBLIC COMMENT

None

6. NOISE REPORT/COMMUNITY NOISE CONCERNS

Adam Quartarolo presented the quarterly report on noise including an 88% decrease in complaints due to COVID 19.

Document Filed: Noise Report Q2

7. OLD BUSINESS

None

8. NEW BUSINESS

a. Election of Officers for FY 20/21

Motion: To reelect Commissioner Connolly as Chair for FY 20/21

Upon motion by Commissioner Hencken, seconded by Commissioner Pyle, the motion passes.

Motion: To reelect Commissioner Pyle as Vice Chair for FY 20/21

Upon motion by Commissioner Hendrix, seconded by Commissioner Hencken, the motion passes.

b. Accept Airport Commission Annual Report

Upon motion by Commissioner Pyle, seconded by Commissioner Head, the annual report was accepted and the motion passed.

Document Filed: Annual Report

c. Accept Airport Commission Workplan

Chair requested to add “briefing on crane or other airspace actions to the November 2020 agenda or as needed.”

Upon motion by Commissioner Connolly, seconded by Commissioner Hendrix, the workplan was accepted with amendment and the motion passed (8- 1 abstain)

d. Coronavirus Impact and Response

Mark Kiehl showed the dramatic impact in the decline of travel since COVID-19, including seat capacity, limited routes and the financial and economic impact. Judy Ross briefed the Commission on the staff changes since March 2020 and how the Airport is implementing a safety protocols for employees and developing a recovery team. Bob Lockhart explained the passenger traffic decrease, parking lot economic hit, and how the Airport is adding signage and promoting social distancing. Drew Niemeyer reviewed the current capital projects that are on hold and the status of the economy lot.

e. Airport Rates and Charges

Kim Hawk discussed the actions SJC is making to reduce rates for airlines and provided an update on the CARES funding for FY 20/21.

f. Legislative Update

Matthew Kazmierczak gave an update on current Federal and State issues including the HEROS Act and the CARES Act.

Document Filed: [Legislative Update](#)

g. Proposed 3-Year Airport Concession DBE Goal

Mr. Kazmierczak briefed Commissioners on the Airport Concessions DBE goals of 10.1% for non car rental concessions and 0.4% for car rental concessions.

9. MEETING SCHEDULE AND AGENDA ITEMS

The next meeting will be held on Monday, November 9, 2020.

10. ADJOURNMENT

The meeting concluded at 7:50 pm.

ATTEST:

Dan Connolly
Chairperson

Matthew Kazmierczak
Commission Secretary