

Minutes of the Airport Commission Meeting

MONDAY

SAN JOSE, CALIFORNIA

FEBRUARY 10, 2025

CALL TO ORDER

The Airport Commission of the San José Mineta International Airport (SJC) met for a regular session on Monday, February 10 at 6:00PM in the Boeing/ McDonnell Douglas Conference Rooms at 1701 Airport Boulevard, Suite B1130, San Jose, CA 95110 with a Zoom option for listening.

ATTENDEES

COMMISSIONERS

Joe Head, Chair	- Present
Surjit Bains	- Present
Mike Campbell	- Present
Robert Hencken	- Present
Catherine Hendrix	- Absent (unexcused)
Manoj Kumar	- Present
John Leipelt	- Present
Nick Patel, Vice Chair	- Present
Greg Richardson	- Present
Magnolia Segol	- Present
Jasvinder Sohal	- Present

AIRPORT STAFF PRESENT

Mookie Patel
Scott Wintner
Denise Miller
Roselyn Bond
Patti Singh
Julie Jarratt
Sylvia Trejo
John Tran
Ashwin Naidu

**COMMISSION SECRETARY/
DIVISION MANAGER, DIRECTOR'S
OFFICE**

Matthew Kazmierczak - Present

COUNCIL LIAISON

Michael Mulcahy - Present

1. CALL TO ORDER & ORDERS OF THE DAY

The meeting was called to order at 6:10PM by Chair Head with 10 Commissioners in attendance and 1 absent. **Absent Commissioner: Hendrix**

a. Commission accepted the agenda and orders of the day

2. PUBLIC RECORD

None

3. CONSENT CALENDAR

a. Approve the Minutes for November 18, 2024 Regular Meeting

Action: Upon motion by Commissioner Hencken, seconded by Commissioner Richardson, the minutes were approved and the motion passed unanimously.

Document filed: [November 18, 2024 Commission meeting minutes](#)

4. REPORTS AND INFORMATION ONLY

a. Chair - Chair's Oral Report

Chair Head introduced new Commission liaison Councilmember Mulcahy and new Commissioner Kumar. Chair Head announced that his last meeting as Chair will be in May. The election for a new Chair will take place at the May Commission meeting.

b. Director - Director's Oral Report

Mookie Patel provided an update on the Retail RFP that is going to City Council on March 11. Director Patel also mentioned the new cell phone waiting area and gave an update on December passenger traffic which was up 5% from last year.

Director Patel mentioned the City's end of year video. Matthew Kazmierczak will send a link to the Commissioners for viewing.

Questions and discussion followed.

c. Council Liaison

Councilmember Mulcahy introduced himself as the new liaison.

d. Staff Oral Report

Matthew Kazmierczak mentioned that the odd numbered district Commissioners' terms will be up in June 2025 and encouraged them to reapply. Mr. Kazmierczak also provided a copy of the ACFR to each Commissioner and reminded them to fill out Form 700 if necessary.

Mr. Kazmierczak announced that we will need to schedule a Special Airport Commission meeting for the Diridon Connector project and the Commissioners agreed on a date of February 26, 2025.

e. Commissioner Reports

None

5. PUBLIC COMMENT

Doug Rice

6. NOISE REPORT/COMMUNITY NOISE CONCERNS

a. Noise Reports: Monthly Noise Summary

John Tran, Noise and General Aviation Supervisor, presented the quarterly noise report.

Document Filed: [Noise Report](#)

b. Other Community Noise Concerns

None

7. BUSINESS

a. **Air Services Development Update**

Scott Wintner, Deputy Director Marketing and Communications, provided an update.

Public Comment: Doug Rice

b. **Terminal Hours**

Sylvia Trejo, Customer Experience and Service Manager, provided an update.

c. **Legislative Update**

Matthew Kazmierczak gave Legislative update.

8. MEETING SCHEDULE AND AGENDA ITEMS

There will be a special Airport Commission meeting on Wednesday, February 26, 2025 at 6:00PM.

The next regular meeting will be held on Monday, May 12, 2025 at 6:00 p.m.

Topic items (tentatively) include:

- Rates and Charges
- Legislative Update
- Quarterly Noise Report
- Community Noise Concerns

9. ADJOURNMENT

The meeting concluded at what time 8:24PM

ATTEST:

Joe Head
Chairperson

Matthew Kazmierczak
Commission Secretary