

# MINETA SAN JOSE INTERNATIONAL AIRPORT

## Minutes of the Airport Commission Meeting

**MONDAY**

**SAN JOSE, CALIFORNIA**

**November 4, 2019**

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### **CALL TO ORDER**

The Airport Commission of the Mineta San José International Airport (SJC) met for a regular session on Monday, November 4, 2019, at 6:00 p.m. in the Boeing/ McDonnell Douglas Conference Rooms at 1701 Airport Boulevard, Suite B1130, San Jose, CA 95110.

### **ATTENDEES**

#### **COMMISSIONERS**

Dan Connolly, Chair	- Present
Ken Pyle, Vice-Chair	- Present
Julie Matsushima	- Present
Surjit Bains	- Present
Brandon Chaidez	- Present
Ron Blake	- Present
Catherine Hendrix	- Present
Robert Hencken	- Present
Joe Head	- Present at 6:08pm
Allison Stember	- Present

#### **AIRPORT STAFF PRESENT**

Judy Ross  
Bob Lockhart  
Ian Hogg  
Drew Niemeyer  
Rosemary Barnes  
Curt Eikerman  
Ashwin Naidu  
Adam Quartarolo  
Janelle Adams

#### **COMMISSION SECRETARY/ MANAGER OF STRATEGY & POLICY**

Matthew Kazmierczak - Present

#### **COUNCIL LIAISON**

Raul Peralez - Present 6:13pm

**1. CALL TO ORDER & ORDERS OF THE DAY**

The meeting was called to order at 6:00 p.m. with nine Commissioners in attendance and one absent. *Absent Commissioners: Head (arrived at 6:08pm)*

A motion was made to accept the agenda.

**Action:** Upon motion by Commissioner Pyle, seconded by Commissioner Hencken, the motion passed unanimously.

**2. PUBLIC RECORD**

None.

**3. CONSENT CALENDAR**

**a. Approve the Minutes for August 12, 2019 Regular Meeting**

**Action:** Upon motion by Commissioner Bains, seconded by Commissioner Chaidez, the regular minutes were approved and the motion passed.

Document Filed: August 12, 2019 Airport Commission Meeting Minutes

**4. REPORTS AND INFORMATION ONLY**

**a. Chair- Chair's Oral Report**

Chair Connolly shared his experience at a local Delta Airlines event.

**b. Director- Director's Oral Report**

None.

**c. Council Liaison**

None.

**d. Staff Oral Report**

Bob Lockhart updated Commissioners on VTA and BART transfer issues which will be presented to Council December 3, 2019. He also provided an update on Taxi San José. Judy Ross announced the Marketing and Communications Consultant RFP will be released in the next few weeks. Aeromexico will return with service to Guadalajara for the holidays. Clear

Channel's digital displays are currently under construction and two new concepts will open by the end of the year, Trader Vic's and the International Beer Union.

**e. Commissioner Reports**

Commissioners discussed the grand opening event of the Club at SJC and had a chance to discuss any additional topics.

**5. PUBLIC COMMENT**

None

**6. NOISE REPORT/COMMUNITY NOISE CONCERNS**

Adam Quartarolo presented the quarterly report on noise. Matthew Kazmierczak reported on the Santa Clara Noise Group meeting and how the FAA will measure noise moving forward.

Document Filed: [Noise Report Q3](#)

**7. OLD BUSINESS**

None

**8. NEW BUSINESS**

**a. Airport Master Plan**

Drew Niemeyer updated Commissioners on the status of the capital improvement projects: economy parking lot garage, Aircraft Rescue and Fire Fighting Facility and the Facilities relocation project.

Document Filed: [Status Report on Proposed Amendment to Airport Master Plan](#)

**b. Airline Terminal Modernization Plan**

Staff shared a PowerPoint on the Airport's annual growth and the need for the expansion of Terminal Phase II.

**c. Precursor Projects**

Staff reviewed the timeline for the list of projects and the next steps.

**d. Tenant Employee Parking Briefing**

Bob Lockhart provided an overview of the employee parking changes effective November 18, 2019 which will add 1,000 additional parking spaces to passengers.

**e. Airport Evacuation Plan**

Mr. Kazmierczak handed out the draft Airport Evacuation Plan. Councilmember Peralez suggested adding different languages to the signage.

Document Filed: Airport Evacuation Plan DRAFT

**f. Legislative Update**

Mr. Kazmierczak gave an update on current Federal and State issues.

Document Filed: Legislative Update

**9. REVIEW OF STAFF REPORTS FOR CITY COUNCIL**

Staff briefed Commission on the upcoming items for City Council: Shuttle Bus Operator RFP, Finger Print System for Badging RFP and the Cargo Facility RFP.

**10. MEETING SCHEDULE AND AGENDA ITEMS**

The next meeting will be held on Monday, February, 10, 2020. There is a possible special meeting on January 13, 2020.

**11. ADJOURNMENT**

The meeting concluded at 7:26 pm.

ATTEST:

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**Dan Connolly**  
Chairperson

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**Matthew Kazmierczak**  
Commission Secretary