

MINETA SAN JOSE INTERNATIONAL AIRPORT

Minutes of the Airport Commission Meeting

MONDAY

SAN JOSE, CALIFORNIA

May 13, 2019

CALL TO ORDER

The Airport Commission of the Mineta San José International Airport (SJC) met for a regular session on Monday, May 13, 2019, at 6:00 p.m. in the Boeing/ McDonnell Douglas Conference Rooms at 1701 Airport Boulevard, Suite B1130, San Jose, CA 95110.

ATTENDEES

COMMISSIONERS

Dan Connolly, Chair	- Present
Joe Head, Vice-Chair	- Present
Julie Matsushima	- Present
Thomas Cruz	- Present at 6:10pm
Raymond Greenlee	- Present
Ron Blake	- Present
Catherine Hendrix	- Absent (excused)
Ken Pyle	- Present at 6:04pm
Mark Schmidt	- Present
Allison Stember	- Absent (excused)

AIRPORT STAFF PRESENT

Judy Ross
Bob Lockhart
Ian Hogg
Kim Hawk
Rosemary Barnes
Scott Wintner
Janelle Adams
Curt Eikerman

COMMISSION SECRETARY/ MANAGER OF STRATEGY & POLICY

Matthew Kazmierczak - Present

COUNCIL LIAISON

Raul Peralez - Present

1. CALL TO ORDER & ORDERS OF THE DAY

The meeting was called to order at 6:00 p.m. with six Commissioners in attendance and four absent. *Absent Commissioners: Cruz (6:10), Pyle (6:04), Stember, Hendrix*

2. PUBLIC RECORD

None.

3. CONSENT CALENDAR

a. Approve the Minutes for February 11, 2019 Regular Meeting

Absent Commissioners: Cruz (6:10), Stember, Hendrix

Action: Upon motion by Commissioner Blake, seconded by Commissioner Matsushima, the regular minutes were approved and the motion passed.

Document Filed: February 11, 2019 Airport Commission Meeting Minutes

4. REPORTS AND INFORMATION ONLY

a. Chair- Chair's Oral Report

Chair Connolly thanked the Commission on their involvement with the One Engine Inoperative (OEI) Council item.

b. Director- Director's Oral Report

Assistant Director of Aviation, Judy Ross provided an update on the status of the interim facility and announced the press event which will be held on June 13, 2019.

c. Council Liaison

Councilmember Peralez thanked the Commission on their engagement with Council for the OEI topic and discussed his interest in the local businesses coming to the Airport's concessions.

d. Staff Oral Report

Staff announced the recent arrivals of the electric buses. Staff informed Commission on the next steps in concluding their terms.

e. Commissioner Reports

Commissioner Matsushima briefed the group on her experience at SJC's Emergency Table Top Exercise.

5. PUBLIC COMMENT

Leslee Hamilton spoke on Item 8c regarding the Commission Workplan.

6. NOISE REPORT/COMMUNITY NOISE CONCERNS

Ian Hogg presented the quarterly report on noise and the curfew noise violations.

7. OLD BUSINESS

None

8. NEW BUSINESS

a. Airport Budget and Airline Rates and Charges

Kim Hawk explained the key changes to Fiscal Year 2020 including landing fees and terminal rates. She compared SJC's rates to the neighboring airports such as SFO and OAK.

b. Elect Officers for FY 19/20

Commissioner Connolly was nominated as Chair.

Action: Upon motion by Commissioner Greenlee, seconded by Commissioner Schmidt, the motion passed 8-0, 2 absent. *Absent Commissioners: Stember, Hendrix*

Commissioner Head was nominated as Vice Chair.

Action: Upon motion by Commissioner Matsushima, seconded by Commissioner Schmidt, the motion failed 3-5, 2 absent. *Absent Commissioners: Stember, Hendrix*

Commissioner Pyle was nominated as Vice Chair.

Action: Upon motion by Commissioner Greenlee, seconded by Commissioner Blake, the motion passed 5-3, 2 absent. *Absent Commissioners: Stember, Hendrix*

c. Commission Workplan for FY 19/20

Commission would like to add Guadalupe River Park and Gardens under “Airport Land Use” on an as needed basis.

Action: Upon motion by Commissioner Pyle, seconded by Commissioner Matsushima, the Annual Report will be submitted to the Transportation and Environmental Committee and the motion passed. *Absent Commissioners: Stember, Hendrix*

Document Filed: [SJC Airport Commission Workplan](#)

d. Concessions Update

SJC’s Properties Division briefed the group on the Food and Beverage RFP which will be going to Council on May 21, 2019. Drake Beaton gave an overview of the three proposals and presented a video on the selected package.

e. Legislative Update

Mr. Kazmierczak gave an update on three current legislative changes including infrastructure projects, airport related budget items and CBP.

Document Filed: [Legislative Update](#)

f. Annual Report

Action: Upon motion by Commissioner Pyle, seconded by Commissioner Matsushima, the Annual Report will be submitted to the Transportation and Environmental Committee and the motion passed. *Absent Commissioners: Stember, Hendrix*

Document Filed: [SJC Airport Commission Annual Report](#)

9. REVIEW OF STAFF REPORTS FOR CITY COUNCIL

a. Airport Budget and Airline Rates and Charges

Mr. Kazmierczak notified the Commissioners on the Stakeholders Meeting regarding Airport DBE goals and reviewed the steps in putting together the goals for the next three years.

10. MEETING SCHEDULE AND AGENDA ITEMS

The next meeting will be held on Monday, August 12, 2019.

11. ADJOURNMENT

The meeting concluded at 7:48pm.

ATTEST:

Dan Connolly
Chairperson

Matthew Kazmierczak
Commission Secretary