

# MINETA SAN JOSE INTERNATIONAL AIRPORT

## Minutes of the Airport Commission Meeting

**MONDAY**

**SAN JOSE, CALIFORNIA**

**November 5, 2018**

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### **CALL TO ORDER**

The Airport Commission of the Mineta San José International Airport (SJC) met for a regular session on Monday, November 5, 2018, at 6:00 p.m. in the Boeing/McDonnell Douglas Conference Room at 1701 Airport Boulevard, Suite B1130, San Jose, CA 95110.

### **ATTENDEES**

#### **COMMISSIONERS**

Dan Connolly, Chair	- Present
Joe Head, Vice-Chair	- Present
Julie Matsushima	- Present
Thomas Cruz	- Present 6:00-7:23pm
Raymond Greenlee	- Present
Ron Blake	- Present
Catherine Hendrix	- Present
Ken Pyle	- Present at 6:05pm
Mark Schmidt	- Present at 6:05pm
Allison Stember	- Absent (excused)

#### **AIRPORT STAFF PRESENT**

John Aitken  
Judy Ross  
Bob Lockhart  
Michael Winans  
Cary Greene  
Jon Vaden  
Janelle Adams  
Aaron Ushiro

#### **COMMISSION SECRETARY/ MANAGER OF STRATEGY & POLICY**

Matthew Kazmierczak - Present

#### **COUNCIL LIAISON**

Raul Peralez - Absent

**1. CALL TO ORDER & ORDERS OF THE DAY**

The meeting was called to order at 6:00 p.m. with seven Commissioners in attendance and three absent.

*Absent Commissioners: Stember, Pyle (6:05pm), Schmidt (6:05pm)*

**2. PUBLIC RECORD**

None.

**3. CONSENT CALENDAR**

**a. Approve the Minutes for August 13, 2018 Regular Meeting**

*Absent Commissioners: Stember, Pyle (6:05pm), Schmidt (6:05pm)*

**Action:** Upon motion by Commissioner Hendrix, seconded by Commissioner Head, the regular minutes were approved and the motion passed.

Document Filed: August 13, 2018 Airport Commission Meeting Minutes

**b. Approve the Minutes for September 10, 2018 Special Meeting**

*Absent Commissioners: Stember, Pyle (6:05pm), Schmidt (6:05pm)*

**Action:** Upon motion by Commissioner Greenlee, seconded by Commissioner Cruz, the special minutes were approved and the motion passed.

Document Filed: September 10, 2018 Special Airport Commission Meeting Minutes

**4. REPORTS AND INFORMATION ONLY**

**a. Chair- Chair's Oral Report/Comments**

Chair Connolly spoke on the TSA perimeter security grant and media coverage surrounding the funding.

**b. Director- Director's Oral Report/Comments**

John Aitken addressed the current international air service challenges and domestic route

growth. Mr. Aitken updated the Commission on the TSA grant regarding perimeter security and the One Engine Inoperative (OEI) item that will be presented at City Council in February 2019.

**c. Council Liaison- Raul Peralez, Councilmember, District 3**

None

**d. Staff- Staff Oral Reports/Announcements**

None

**e. Commissioner Comments**

Commissioners had an opportunity to provide updates regarding various Airport topics.

**5. PUBLIC COMMENT**

None

**6. NOISE REPORT/COMMUNITY NOISE CONCERNS**

**a. Noise Reports: Monthly Noise Summary**

Michael Winans presented the monthly noise report for August-October 2018 and a comparison of noise complaints by year and city.

Document Filed: Noise Reports

**b. Other Community Noise Concerns**

Matthew Kazmierczak provided an update on the Cities Association and Bay Area Metroplex table. A member from the public, Vern Tegger, spoke on noise concerns in the Cottle/Lean neighborhood.

**7. OLD BUSINESS**

**a. Interim Facility Update**

Aaron Ushiro displayed photos of the interim facility hold room concepts and current photos of the project site view.

## **8. NEW BUSINESS**

### **a. Runway Incursion Mitigation (RIM)**

Cary Greene presented a PowerPoint on the background of the RIM study, key issues and the process to complete the project.

### **b. Legislative Update**

Matthew Kazmierczak informed the Commissioners on the FAA Reauthorization Bill for 2018.

Document Filed: Legislative Update

### **c. Marketing Program Update**

Jon Vaden unveiled the future marketing campaign including billboards, coasters, digital ads and website updates.

## **9. REVIEW OF STAFF REPORTS TO CITY COUNCIL**

### **a. Airport Grant Applications**

Staff provided an update on the three grant applications going to Council on November 6, 2018: Perimeter Security, Law Enforcement Officer Reimbursement and the Electrical Rehabilitation Program.

## **10. MEETING SCHEDULE AND AGENDA ITEMS**

The next meeting will be held on Monday, February 11, 2019. Commissioners discussed the tentative topics and agenda. Commissioners requested signage at the Administrative Office front door and outside the conference room.

## **11. ADJOURNMENT**

Meeting was adjourned 7:53 pm.

ATTEST:

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**Dan Connolly**  
Chairperson

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**Matthew Kazmierczak**  
Commission Secretary