

**SAN JOSÉ AIRPORT COMMISSION
Annual Report FY 2016-17**

Attachment B

Items for Briefing and Possible Action in FY 2016-17	Timeframe	Outcome
Briefing on Airport capital projects	August 2016	8/8/16 – Item presented and discussed. No action required.
Briefing on Airport strategic plan	August 2016 (deferred to November 2016)	11/14/16 – Item presented and discussed. No action required.
Briefing on Council Policy and Municipal Code Boards and Commissions Updates (added to work plan)	August 2016	8/8/16 – Item presented and discussed. No action required. 11/14/16 – City Clerk provided briefing on the policy adopted by the City Council.
Status report on efforts to secure additional Transportation Security Administration and Customs and Border Protection resources	November 2016	11/14/16 – Item presented and discussed. No action required.

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Briefing on Overall Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) goals and objectives	November 2016	2/27/17 – DBE and ACDBE items presented and discussed. Motion adopted to accept staff's reports. (7-0). 5/8/17 – Follow up information on established goals and objectives for the ACDBE program presented. No action required.
Briefing on perimeter security technology and other non-sensitive security components	November 2016	5/8/17 – Item presented and discussed. No action required.
Briefing on \$80 million in FAA Airport Improvement Program Grant Applications submitted for FAA funding (added to work plan)	November 2016	11/14/16 – Item presented and discussed. No action required.

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Briefing on sole source requirements for projects within the Airport Capital Improvement Program (added to the work plan)	November 2016	11/14/16 – Item presented and discussed. Commission supported staff’s position (11-0).
Briefing on plans for upgrading the southeast area of the Airport	February 2017	Deferred to third quarter FY 17-18
Overview of the refunding of the Airport’s 2007 bond refund plan and preliminary official statement (added to work plan)	February 2017	2/27/17 – Report presented. Motion adopted to accept staff’s report (7-0).
Presentation of the Airport’s FY 17/18 budget and airline rates and charges	May 2017	5/8/17 – Item presented and discussed. No action required.
State of the Airport (added to the work plan)	May 2017	5/8/17 – Item presented and discussed. No action required.

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Adoption of Annual Commission Work Plan for FY 17/18 and annual report	May 2017	5/8/17 – Item presented and discussed. Motion adopted to add closed session briefings to the proposed work plan (8-0-3).
Election Commission Chair and Vice-Chair for FY 17/18	November 2016/ May 2017	11/14/16 – Second election of officers required because Chair and Vice-Chair did not receive at least six votes. Commissioner Matsushima elected Chair (8-3). Commissioner Blake elected Vice Chair (8-3). New elections scheduled for May 8 commission meeting. 5/8/16 – Motion adopted to defer the election of new officer to August 2017 (11-0).
Update on air service recruitment efforts	As needed	Updates presented at August, November and February meetings. No action required.
Updates on significant legislative issues	As needed	Updates presented at August, February and May meetings. No action required.

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Presentation of quarterly noise summary	August 2016/November 2016/February 2017/May 2017	Updates presented at August, November, February and May meetings. No action required
Hear and discuss community noise concerns	As required	8/8/16 – Commission briefed on Select Committee on South Bay Arrivals meetings on the noise impacts related to the implementation of Next Gen. No action required. 11/14/16 – Commission briefed on south flow operations and the complaints from Sunnyvale residents regarding the noise impacts. The Commission also heard public comments from Sunnyvale residents. The Commission unanimously adopted a motion asking staff to write to the FAA to request the FAA to take actions to reduce the noise impacts of south flow operations (adopted on a an 11-0 vote). 2/27/17 – Staff provided a follow up report on the FAA’s response to the letter prepared by staff on the noise impacts of the south flow operations. Attending members of the community requested the Airport establish a roundtable forum, to include the FAA, to address the noise impacts of south flow operations. The Commission adopted a unanimously motion to recommend the creation of a noise roundtable, include FAA participation, to address the south flow issue (adopted on a 7-0 vote).

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Hear and discuss community noise concerns (cont'd)	As required	5/8/17 – Staff provided a status report on the progress made towards preparing the staff report to bring the Commission’s recommendation to the Transportation and Environment Committee in August 2017.
Review of regulatory violations and lease agreement disputes	As required	<ul style="list-style-type: none"> ▪ 4/3/17 – curfew violation citation No. 2016-33-3208 – Southwest Airlines (SWA) upheld (8-1). ▪ 4/3/17 – curfew violation citation No. 2017-33-3363 of SWA upheld (7-2).
Update on the status of the Guadalupe Gardens Soccer Complex	To be determined	5/8/17 – Update presented on status of the soccer complex presented. No action required.
Presentation on the Runway Incursion Mitigation Study (formerly the Airfield Geometric Correction Study) (tentative)	to be determined	Deferred to second quarter of FY 17-18

- FY 16-17 meeting dates:**
- August 13, 2016
 - November 14, 2016
 - February 27, 2017
 - May 8, 2017