

MINETA SAN JOSE INTERNATIONAL AIRPORT

Minutes of the Airport Commission Meeting

MONDAY

SAN JOSE, CALIFORNIA

August 14, 2017

CALL TO ORDER

The Airport Commission of the Mineta San Jose International Airport met for a regular session on Monday, August 14, 2017, at 6:03 p.m. at Norman Y. Mineta San José International Airport in the Boeing Conference Room at 1701 Airport Boulevard, Suite B1130, San Jose, CA 95110.

ATTENDEES

COMMISSIONERS

Julie Matsushima, Chair	- Present
Ron Blake, Vice-Chair	- Present
Dan Connolly	- Present
Thomas Cruz	- Present 6:16 p.m.
Raymond Greenlee	- Absent
Joe Head	- Present
Catherine Hendrix	- Present
William Highlander	- Present
Ken Pyle	- Present
Mark Schmidt	- Present
Allison Stember	- Present

AIRPORT STAFF PRESENT

Judy Ross
Rebecca Baer
Mark Kiehl
Curt Eikerman
Bob Lockhart
Janelle Adams
Matthew Kazmierczak
John Wilson

ASST. TO THE DIRECTOR FOR GOVERNMENT & LEGISLATIVE AFFAIRS

James Webb - Present

CITY ATTORNEY STAFF PRESENT

Kevin Fisher - Present

COUNCIL LIAISON

Raul Peralez - Absent

1. CALL TO ORDER & ORDERS OF THE DAY

The meeting was called to order at 6:03 p.m. with nine Commissioners in attendance. Commissioner Cruz arrived at 6:16 p.m. for a total of ten Commissioners in attendance.

2. PUBLIC RECORD

None

3. PUBLIC COMMENT

None

4. CONSENT CALENDAR

a. Minutes for Approval:

May 8, 2017, Draft Commission Meeting Minutes

Action: A motion was made to approve the May 8, 2017 meeting minutes.

Approved (M.S.C. Hendrix/Schmidt, 9-0)

b. Other

Action: Commissioner Connolly motioned to move agenda item 7B (Status of FY 17-18 Commission Plan) to item 5.

Motion Failed (M.S.C. Connolly/Cruz, 2-7, 1 absent)

5. NOISE REPORT/COMMUNITY NOISE CONCERNS

a. Update on Commission Recommendation to Form an Advisory Noise Committee

Jim Webb, Assistant to the Director of Aviation for Government and Legislative Affairs, provided an update on the recommendation to form an ad hoc advisory noise committee. The item will be on the September 11, 2017 T&E agenda.

Public Comment: Residents of Mountain View, Sunnyvale and Saratoga spoke on issues regarding south flow and supporting a working group. Speakers included Shari Emling and Mary Shefeland of Mountain View, Jennifer Tasseff and Shannon of Sunnyvale, and Ben Shelef from Saratoga.

No action required.

b. Noise Reports: Monthly Noise Summary

John Wilson gave an update on the noise report from April-June 2017. He explained the recent fines JetBlue received for curfew violation. It was recommended that “progressive penalty” be added as a topic to a future agenda.

Approved (M.S.C. Connolly/Cruz, 10-0, 1 absent)

c. Other Community Noise Concerns

None.

6. REPORTS AND INFORMATION ONLY

a. Chair’s Oral Report/Comments

Chair Matsushima announced the Rotary Play Garden now offers chairs with headphones for children to listen to pilots and air traffic controllers as the planes land at the Airport.

No action required.

b. Director’s Oral Report/Comments

Bob Lockhart, Deputy Director of Operations, spoke on behalf of the Director in regards to the recent security concern. Passengers were handed checked bags from an airline to bring through the terminal. Airport security noticed the bags and decided to evacuate the terminal and passengers were rescreened causing delays with six flights.

No action required.

c. Council Liaison- The Honorable Raul Peralez, Councilmember, District 3

None.

d. Staff- Staff Oral Reports/Announcements

Mark Kiehl announced Frontier Airlines as SJC's 16th carrier. Alaska Airlines will be starting non-stop flights to Dallas Love Field starting in February 2018.

No action required.

7. OLD BUSINESS

a. Election of Officers for FY 17-18

Commissioner Head was nominated and elected Vice Chair.

Approved (M.C. Blake, 10-0, 1 absent)

Commissioner Connolly was nominated and elected Chair.

Approved (M.S.C. Hendrix/Blake, 10-0, 1 absent)

Both officers will chair the November meeting.

b. Status of FY 17-18 Commission Workplan

Mr. Webb presented the 17-18 Workplan which includes a recently added item, One Engine Inoperative (OEI). The Commission's request to add a closed session regarding security was presented to the T&E committee but the Committee did not include the item in the adopted to the Workplan.

No action required.

8. NEW BUSINESS

a. Review of Terminal Optimization Plan

Interim Assistant Director, Judy Ross, gave a presentation on the Terminal Optimization Plan and the Airport's plan moving forward. Ms. Ross explained

peak hours, gate requirements, capacities, enhancement options, group loading, bag claim and CBP facility projects in the near future.

No action required.

b. Legislative Update

Matthew Kazmierczak, Manager of Strategy and Policy, provided a comment on the August 4, 2017 legislative update memo.

No action required.

9. REVIEW OF STAFF REPORTS TO CITY COUNCIL

a. Award of Terminal B South Ramp- Phase I

Curt Eikerman, Interim Deputy Director of Planning and Development, reviewed the pavement replacement project at Gates 29 & 30.

No action required.

b. Zero Emissions Vehicles (Buses) Award

Bob Lockhart reviewed the grant funding status for ten zero emission vehicles the Airport has applied for.

No action required.

10. MEEETING SCHEDULE AND AGENDA ITEMS

The next regular meeting will be Monday, November 13, 2017. Mr. Webb outlined the tentative topics for the next meeting and reminded the Commission of the T&E meeting on September 11, 2017.

Chair Matsushima thanked Vice Chair Blake and Airport staff for their support during her time as Commission Chair.

11. ADJOURNMENT

Meeting was adjourned at 8:38 pm.

Approved (M.S.C. Schmidt/Cruz, 10-0, 1 absent)

ATTEST:

Dan Connolly
Chairperson

James Webb, Jr.
Commission Secretary